

# Ottawa Farms

P.O. BOX 970, Bloomingdale, GA 31302  
ottawafarms@gmail.com

## 2024 FALL FESTIVAL

### FOOD VENDOR APPLICATION

**\*\*LIMITED SPOTS AVAILABLE\*\***

**\*PLEASE CIRCLE WHICH DAY(S) YOU WOULD LIKE TO ATTEND\***

**Saturday, October 19<sup>th</sup> - Sunday, October 20<sup>th</sup>**

*\*All vendors MUST submit a copy of their current Liability Insurance w/application\**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

Items to be sold during festival: \_\_\_\_\_

\_\_\_\_\_ \$90.00 non-refundable fee for one day only

\_\_\_\_\_ \$175.00 non-refundable fee for both days

***\$5.00 (per day) fee for Electricity Use Non-Refundable***

**Make check or money order payable to Ottawa Farms and send to:  
Ottawa Farms: P.O. BOX 970, Bloomingdale, GA 31302**

***Vendor Fees and Proof of Insurance MUST be received no later than September 30, 2024***

The undersigned releases and holds harmless Ottawa Farms, It's Owner, Staff, Employees, Volunteers and Others Participating in the event of any liability before, during and after said event and agrees to the festival rules as stated in this application.

# Ottawa Farms

P.O. BOX 970, Bloomingdale, GA 31302

[ottawafarms@gmail.com](mailto:ottawafarms@gmail.com)

## RULES FOR FOOD VENDORS

1. All Vendors must leave their area as they found it. Please, do not leave trash, tents, etc. behind. If anything is left behind, the disposal fee of \$35.00 will not be returned.
2. Vendors are only allowed to sell what is approved to sell by Ottawa Farms and what is clearly listed on your application. If an item is to be added after the application has been submitted, you can send an e-mail to [ottawafarms@gmail.com](mailto:ottawafarms@gmail.com) for additional approval.
3. All vendors are to be set up and all vehicles MUST be out of the festival area by 8:30 am on Saturday and by 12:30pm on Sunday.
4. Friday set up is allowed for all vendors. *We do not provide security and will not be responsible for any loss, theft or damages of any kind.*
5. **NO** vendors are to park inside the festival area during the festival. Vehicles must be moved by 30minutes before start time. No Exceptions!
6. All vendors MUST stay OPEN until 5:00pm. Vendor set ups cannot be broken down until 5pm each day.
7. If a vendor arrives after a half an hour to start time, they will not be allowed to drive in the festival area. NO REFUNDS. NO EXCEPTIONS. PLAN AHEAD. ALL Vendors must be set up and ready to start 30 minutes before the start of the festival.
8. The festival is rain or shine. Only if weather is a threat (lightning) will the festival be shut down or cancelled.
9. All vendors must provide a copy of Liability Insurance and must be included with your application.
10. All vendors MUST have a visible sign with their prices.

**ONLY HEAVY – DUTY EXTENSION CORDS CAN BE USED.  
TRASH CANS WILL NOT BE PROVIDED BY OTTAWA FARMS**

Please return the completed application before September 30th, 2024. You may e-mail a signed copy of your application along with a copy of your liability insurance to:

**[ottawafarms@gmail.com](mailto:ottawafarms@gmail.com)**

**VENDOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

*By signing this I agree that I have read and understood and will follow the rules states above.*

If you have questions, please contact:

**Anna McGill, Office Manager at 912-335-9071 (Text Preferred)**

**E-mail: [ottawafarms@gmail.com](mailto:ottawafarms@gmail.com)**

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# Ottawa Farms

VENUE ADDRESS: 702 Bloomingdale Rd

MAILING ADDRESS: P.O. BOX 970

Bloomingdale, GA 31312

(912) 748 – 3035

[ottawafarms@gmail.com](mailto:ottawafarms@gmail.com)

**\*\*\*THIS FORM MUST BE INCLUDED WITH APPLICATION OR YOUR APPLICATION WILL BE CONSIDERED INCOMPLETE\*\*\***

*Ottawa Farms Fall Festival* opens on Saturday, October 19<sup>th</sup> at 9am and closes at 5:00pm. On Sunday the festival opens at 1:00pm and closes at 5:00pm. All vendors are required to keep their booth open until 5:00pm both days. ***Vendors are not allowed to bring their vehicles into the festival area PRIOR to 5:00pm.***

## SET UP HOURS

Vendors are allowed to set up during the following times only:

Friday, October 18, 2024, from 2:00pm – 6:30pm

Saturday, October 19, 2024, from 6:00am – 8:30am

Sunday, October 20, 2024, from 6:00am – 12:30pm

**Spaces are assigned on a first come, first serve basis.** If you have a specific spot request, please plan to come on Friday and choose the space that works best for you.

*Ottawa Farms will not be holding any spots for vendors and will not be responsible for any spot assignment.*

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*If you have questions, please text: Anna McGill at 912-335-9071 (cell)*

E-mail: **[ottawafarms@gmail.com](mailto:ottawafarms@gmail.com)**

**VENDOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

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